

How to print summary in Seek


1. Login to your account
2. Click on the position title (Immigration lawyer in the below example)

Status	Job	Candidates	Talent Search	Performance	Job actions
Expired	Immigration lawyer Melbourne VIC 3000	-		High	Copy

3. Click Manage Job in top right

[View Job](#) [Manage Job](#) 

4. Click View stats & info

 **View stats & info**
Details on how your job ad was posted and is performing

5. Print or screenshot the screen that appears

Expired: Immigration lawyer

Job performance stats

24,064 search views **433** job views applications

Job information

Created	26 Nov 2021	Work type	Full time
Expired	27 Dec 2021	Pay type	Annual salary
Posted by	James Hammond	Pay range	
Ad type	Classic	Location	Melbourne VIC 3000
Ad ID	55135297	Classification	Legal > Generalists - Law Firm